



*Ouachita Parish Public Library  
Board of Control*

**MINUTES**

**August 10, 2017**

The Ouachita Parish Public Library Board of Control met on Thursday, August 10, 2017 at 12:00 noon at the Ollie H. Burns Memorial Branch Library. Present were Dr. Bette Kauffman, President; Mrs. Andrea Griggs, Vice-President; Mrs. Betty Cooper, Trustee; Mr. Darris Waren, Trustee; and Mrs. Pat Moore, ex-officio member. Absent were Mr. William Krutzer, Trustee and Mr. Wyman Mardis, Trustee. Also present were Mr. Cedric Hemphill, Land 3 Architect, Inc.; Mr. Brad Cammack, Treasurer, Ouachita Parish Police Jury; Mrs. Nancy Green, OPPL and Mrs. Robin Toms, Secretary.

President Dr. Bette Kauffman called the meeting to order and gave the invocation.

Ms. Betty Cooper was welcomed as a new member of the Library Board of Control.

There were no public comments.

Mrs. Toms requested a change in the order of the agenda as follows: New Business Item A – Request approval to declare as surplus and sell library vehicles; and Item B – Review architect’s proposal for roof repairs/replacements to be discussed after the Minutes from the April 13, 2017 meeting and before the Reports. The President called for a motion to amend the order of the agenda. Motion to amend the order of the agenda as requested to discuss New Business Items A and B after the Minutes from the April 13, 2017 meeting and before the Reports was made by Darris Waren, seconded by Pat Moore. The motion was approved unanimously.

The minutes from the previous meeting held on April 13, 2017 were reviewed and approved on a motion by Ms. Moore, seconded by Ms. Cooper.

Ms. Toms presented a list of three library vehicles and requested approval to declare the vehicles as surplus, set minimum values and offer the vehicles for sale at auction by Mid-South Auctions of West Monroe along with other surplus police jury equipment on August 25, 2017. After discussion, the minimum values as listed were

amended. Motion by Ms. Griggs, seconded by Ms. Moore to declare the following library vehicles as surplus and offer the vehicles for sale at auction by Mid-South Auctions of West Monroe on August 25, 2017 at the amended minimum values:

1. VIN 1D4GP24333B290546; OPPL Inventory # 4897; OPPJ Inventory # 12628; 2003 Dodge Caravan - \$250.00
2. VIN 2B3KA43RX8H154716; OPPL Inventory #5879; OPPJ Inventory # 14448; 2008 Dodge Charger - \$500.00
3. VIN 1FTNE14W87DA82090; OPPL Inventory # 5844; OPPJ Inventory # 14216; 2007 Ford Econoline E150 - \$250.00

The motion was approved.

Also under New Business, Item B – Review architect’s proposal for roof repairs/replacements was discussed. Mr. Cedric Hemphill, representing Land 3 Architect, Inc., presented a proposal for the re-roofing of various branch libraries including West Monroe, West Ouachita and Anna Meyer at a total project cost of \$195,921.25. A motion was made by Ms. Moore, seconded by Mr. Waren to accept the proposal as presented by Land 3 Architect, Inc. for re-roofing of various branch libraries at a total cost not to exceed \$200,000.00 for all and to request the Ouachita Parish Police Jury to approve and authorize bidding of these projects within 30 days. Motion approved.

Ms. Toms presented the statistical reports for April, May, June and July 2017 and the 2017 summer reading statistical report which were all approved on motion by Mr. Waren, seconded by Ms. Moore.

The financial report as of July 31, 2017 was presented and approved on a motion by Ms. Moore, seconded by Ms. Griggs.

The personnel reports for April, May, June and July 2017 were reviewed and approved on a motion by Mr. Waren, seconded by Ms. Cooper.

All members were reminded that the next regular meeting would be held on Thursday, September 14, 2017 at 12:00 noon at the Louise Williams Branch.

There being no further business, the meeting was adjourned on motion by Ms. Moore, seconded by Ms. Cooper.

Respectfully submitted,

Robin M. Toms, Secretary, Ouachita Parish Public Library Board

Dr. Bette Kauffman, President, Ouachita Parish Public Library Board